



## Volunteer Application-Adult

**If you need to complete hours for court or judicial affairs, please use the “Community Service” application.**

### **Personal Information for volunteer 18 years of age and older**

Last Name	First Name	Preferred name for nametag	Date of Birth (Month-Day-Year)
Email Address (Our preferred method of contact.)		Contact Phone Number	Do you have reliable transportation?
Local Address		City	State/Zip
Permanent Address (if not local)		City, State, Zip/Postal Code, Country (if not USA)	
Emergency Contact Name and Phone Number		Employer or School (include year in school)	

### **Volunteer Positions (Please indicate your preference)**

Are you able to commit to the SPCA for at least six (6) months, volunteering 8-10 hours per month?      Yes      No  
 If no, please explain.

Our volunteer positions are listed below. Descriptions are on the reverse side.

Feline Friend       Annex Attendant       Animal Housing Cleaning  
 Dog Walker       Canine Companion

### **Other skills you can offer the SPCA**

Adoption desk support/follow-up       Fundraising Support       Professional Grooming  
 Computer Work/Data Entry       Gardening/Grounds       Medical Aide  
 Graphic Design       Special Event Support

### **Availability**

Annex (Shops at Ithaca Mall): 9-11am, 11am-1pm, 1-3pm, 3-5pm, 5-7pm (Monday-Saturday)  
    9-11am, 11am-1pm, 1-3pm, 3-6pm (Sunday)  
 Pet Adoption Center (main shelter): 12-2:30pm, 2:30-5pm (Everyday); 5-7pm (Tuesday and Thursday)

Please list **all** of the shifts that would work for your schedule:

**Feline Friend**

Feline Friends spend quality time with the cats, socializing them and helping to keep their apartments clean. You will also work with members of the public and help them find a cat that is purr-fect for their home.

**Annex Attendant**

The SPCA Annex is located in The Shops at Ithaca Mall. The Annex Attendants provide care for the cats and small animals waiting for their forever home. You may socialize the animals, clean their cages and help potential adopters pick their forever pet!

**Dog Walker**

Dog Walkers do just that – they walk the dogs for exercise, provide enrichment using appropriate equipment and help teach the dogs basic obedience. At times, you will also interact with members of the public to help them find their new best friend and clean up after the dogs, whether outside for a walk, in the play yard or in their rooms.

**Canine Companion**

In this newly created volunteer position, Canine Companions spend their time indoors with the dogs and help show animals to visitors and potential adopters. You will also do some light cleaning if dogs have accidents in their rooms during the day, play with them in the play yard, and provide lots of one-on-one petting time in their rooms.

**Animal Care Attendant – cleaning**

This opportunity is for the dedicated few who are able to understand the importance of a clean environment for our animals. We clean daily to prevent germs and diseases from spreading. These shifts are available in the AM.

**Miscellaneous**

Have you ever had an animal cruelty or neglect charge brought against you?

Yes  No If yes, please explain on a separate page and attach it to this application.

Yes  No I understand that the Volunteer Coordinator will email me regarding orientation and/or training. (You are encouraged to update your email account to prevent any emails from "volunteer@spcaonline.com" from going into your spam folder.)

I hereby state that the information I have provided in this application form is complete and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

**Please return application to:**

**SPCA of Tompkins County, Attn: Volunteer Coordinator, 1640 Hanshaw Road, Ithaca, NY 14850**

**Email to: volunteer@spcaonline.com**

**Fax: 607-257-5470**

*It is our goal to contact all volunteer applicants within two weeks of application submission. If you do not hear from someone in that time, please email the address above, or call 607-257-1822 x 246.*